

Herscher Community Unit School District #2

DR. RICHARD S. DECMAN, SUPERINTENDENT

JILL FULTON, SPECIAL SERVICES DIRECTOR

DR. PETE FALK, CURRICULUM DIRECTOR

MILEAGE REIMBURSEMENT REQUEST

July 1, 2026 - December 31, 2026

Name: _____

Position: _____

Date	Miles	From - To	(Reason for miles)
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
11.			
12.			
13.			
14.			
15.			
16.			
17.			
18.			
19.			
20.			

TOTAL MILES _____ x \$0.76 = \$ _____

Tolls, Parking, Etc. = \$ _____

\$ _____

Account Number to Charge (DO NOT LEAVE BLANK)

EMPLOYEE SIGNATURE

SUPERVISOR'S SIGNATURE
